

18<sup>th</sup> March 2019

	<b>For action</b>	<b>For information</b>	<b>Meeting</b>
<b>To:</b> Headteachers of Maintained Primary, Secondary, Special Schools and the West Sussex Alternative Provision College with Free School Meal pupils	✓		
<b>Copies to:</b> Chairs of Governors (Please ensure your CoG receives a copy of this letter)		✓	
<b>Copies to:</b> Bursar/Business Manager (Please ensure the above receive a copy of this letter)	✓		
<b>Purpose:</b> To provide information about the Free School Meal Supplementary Grant allocations in 2018/19			

Dear Colleague,

### **Free School Meal Supplementary Grant 2018/19 Allocations for Maintained Schools**

The Secretary of State for Education is providing financial assistance to maintained schools and special schools in the form of the free school meals (FSM) supplementary grant for the financial year beginning 1 April 2018.

The FSM supplementary grant provides funding for schools to help meet the costs of providing extra free school meals, due to the roll out of universal credit, before the lagged funding system catches up.

Allocations are calculated for all schools that were open on 1 January 2019. Annex A lists those maintained schools who are receiving an allocation. The funding will be sent down to schools in the March data transfer on GL Code 8815.

The FSM supplementary grant funds do not have to be spent by maintained schools, PRUs or hospital schools, in the financial year beginning 1 April 2018, you may carry some or all of the funds forward to future financial years.

For further information refer to the [FSM supplementary grant guidance](#) from the ESFA.

Yours sincerely

**GRAHAM OLWAY**

Head of School Organisation, Capital Planning & Transport